



WORLD AMATEUR TEAM CHAMPIONSHIPS KARUIZAWA, JAPAN 2014

IMPORTANT INFORMATION PRIOR TO TRAVEL

The IGF and Japan Golf Association (JGA) are looking forward to your arrival in Karuizawa.

PLEASE READ CAREFULLY ALL THE INFORMATION BELOW. This should be of assistance in advance of your travel to the World Amateur Team Championships. Further information will be provided on site at Team Registration. Please note that all the correspondence relating to the WATC can be found on the IGF website "Member Area": <http://www.igfgolf.org/about-igf/members/> (Username: IGFMember -- Password: 18Fairway)

WITHDRAWALS

If your country needs to withdraw a team or teams from the Championships, the IGF must be notified immediately. There are several teams on the Eisenhower Trophy wait list and should one or more of them get into the field we would like to give them as much advance notice as possible. Failure to notify the IGF of a team withdrawal may result in a future WATC entry from that country being declined.

Also, if your team will be arriving following the conclusion of Team Registration (see attached schedule), the IGF must be notified in advance.

PRACTICE

Practice round starting times will be assigned by the IGF and cannot be reserved in advance. You will receive these times upon arrival at Team Registration; they will also be posted at the golf courses.

DRIVING

If you are planning to rent a car during your stay in Japan, please note that for most countries, an International Driving Licence is required. However, some countries will need to get a translation of their licence to be able to rent a car and drive. Please check the document "[Foreign Driving Licence](#)" available on the IGF website "Member Area": <http://www.igfgolf.org/about-igf/members/>

Anyone driving their own vehicle should be aware that proof of hotel guest registration may be required at the security entrances to the hotels.

Similarly, a parking pass will be required at the security entrances to the golf courses. These parking passes may be obtained from the Japan Golf Association at Team Registration. Security will be advised that some teams may arrive by private car the first days of Team Registration.

FOOTWEAR

The WATC courses in Karuizawa are "spikeless;" therefore, metal spike shoes will not be permitted. Any player arriving at the course with metal spike shoes will be required to have the spikes changed to an alternative material for a nominal fee.

CAPTAINS & DELEGATES RECEPTIONS

This reception will be held at Karuizawa Golf Club approximately 15 minutes from the hotels, on Thursday 4 and 11 September at 6.30pm. Transportation will be provided. Further detailed information will be available on site at Team Registration.

TRAVEL DESKS/RECREATIONAL GOLF

For those wishing to make travel and tourism arrangements, or play golf while in Karuizawa, please contact the Official 2014 WATC Travel Agency, Seibu, at watc2014@seibuttravel.co.jp Seibu travel desks will also be located at each the Prince Hotel and Prince Hotel West.

ARRIVAL IN TOKYO AIRPORT

On busy arrival days (29 and 30 August and 4, 5, 6, 7 and 9 September, there will be a WATC welcoming desk in the airports. Please go there upon arrival. On any other days, WATC staff will be waiting for you holding a WATC sign.

EMERGENCY CONTACT NUMBER

Should you have any challenges during your travels that will cause a delay, please contact Seibu Travel at +81 90 7902 8778 or +81 90 1406 2238 or email to watc2014@seibuttravel.co.jp.

REMINDERS

AIRPORT TRANSFERS

If you haven't booked your transfers between the airport and host hotels, please do so as soon as possible. The deadline for submitting your flight information is 15 August 2014. Participants who do not make a reservation by this date will be met on an availability basis.

To make a reservation, please fill in the Transfer Booking Form available on the official [championship website](http://www.championshipwebsite.com) and return it to watc2014@seibuttravel.co.jp. NFMs who have already submitted their flight information via the website do not need to do so again.

The Japan Golf Association will provide complimentary transportation to the official team players, captains, delegates, IGF officials, and referees. All others may be accommodated for a round-trip fee of JPY15,000. These charges are to be paid upon arrival at the airport by cash or credit card. If you prefer to pay in advance or pay for a certain number of group or people arriving / departing on different dates, please contact the following e-mail for further information: watc2014@seibuttravel.co.jp

Participants who choose not to stay at the official hotels can be transported to the Prince Hotel. From there, they will need to make their own arrangements.

BIENNIAL MEETING

Please register your Biennial Meeting delegate(s) by **18 August 2014 at the latest** if you haven't done so yet. Instructions to register delegates can be found in the document entitled "Memos to NFMs 010714" on the IGF website "Member Area": <http://www.igfgolf.org/about-igf/members/> (Username: IGFMember -- Password: 18Fairway)

GALA DINNER

The Japan Golf Association cordially invites your organisation's official Delegates, Captains, and Players to the Gala Dinner on 6 September 2014. The Gala Dinner, including the Women's Awards Ceremony, will be held at the Karuizawa Prince Hotel West.

Please note that there will be a charge of JPY 8'000 per person for any additional guest (e.g., for family, supporters, alternates, coaches, etc). These charges are to be paid upon arrival at Team Registration by cash or credit card.

If you haven't done so yet, please indicate how many guest tickets your organisation intends to purchase by **18 August 2014 at the latest.**

Instructions to do so can be found in the document entitled "Memos to NFMs 010714" on the IGF website "Member Area": <http://www.igfgolf.org/about-igf/members/>
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Enclosures: Schedule of Events – General
 Schedule of Events – Detailed